

THE SOUTH AFRICAN MODEL AIRCRAFT ASSOCIATION



Operations Manual

POLICY ON INTERNATIONALS/WORLD CHAMPIONSHIPS

Issue 2 – 2011

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Management Committee
Approved

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POLICY ON INTERNATIONALS/WORLD CHAMPIONSHIPS

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1. Policy

This document forms part of the SAMAA Manual of Procedures. It is to be used by SAMAA Members and Registered Clubs in all activities associated with the flying of model aircraft in the RSA.

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**SAMAA POLICY ON
INTERNATIONALS/WORLD
CHAMPIONSHIPS**

1. Policy.

Before the SAMAA Management Committee will consider approving and forwarding to CIAM any proposal to host Internationals or World Championships in SA, the following actions are required: -

- a) The Proposal shall be submitted for discussion to the SAMAA Management Committee.
- b) A proposed budget shall be presented to the Committee.
- c) A firm guarantee that, if public attendance is being relied upon to support the proposed budget, any loss will not fall to the Association. Put in another way, SAMAA will not run or allow to be run a World Championship or International Contest, unless it is budgeted to be self-supporting without reliance on public attendance or unless an underwriting guarantee is available.
- d) The name of the overall event organiser is required. (A person, club, etc.)
- e) The names of the sponsor, or sponsors who will finance, or make up any shortfall between the entry fees and the costs of the event, together with letters confirming his or their commitment must be given to the Committee.
- f) Following submittal and discussion of the Proposal, the Management Committee will confirm in writing their approval for the SIG or group to proceed with their presentation to CIAM.
- g) Should the Presentation be successful and the Event be awarded to the SIG or group, the group will report back to the Management Committee with their plan of action, firming up their Budget as well as giving a schedule of the activities to be undertaken with dates as well as details of their source of finance to handle the preliminary activities, then start sending out entry forms, brochures, and other documentation to establish the number of entries, making arrangements for accommodation, travel, CAA approval of the flying site and the dozens of other details required for the successful running of a major event.

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- h) The Management Committee is to be kept updated, by the tabling of a written progress report at each two monthly meeting, on the progress of the arrangements for the event and any problems encountered.
- i) At the completion of the World or International event a close out report is to be prepared, by the SIG, giving details of the process followed, the time needed for individual activities, the problems encountered, the financial costs, advice and suggestions for future such events, and the positives and negatives of hosting such an event in the future. The intention being that Organisers of future events can have a useable reference and guide for planning of these events. These close out reports will be held and filed in the SAMAA offices.