

MINUTES OF THE SAMAA MANAGEMENT COMMITTEE MEETING

Held in the Aeroclub Boardroom at Grand Central Airport on 1st February 2006 at 19h15

Present:

J. Sieling
P. Attfield
M. Skinner
B. Skinner
P. Joffe
J. Coetzer (part)

D. Meyer
L. Steyn
P. Marais
A. Fraser
D. Armitage
K. Nicolls

Apologies:

I. Stockton
E. Shaw
R. vd Westhuizen

1. Welcome

The Chairman opened the meeting by welcoming all present.

Action

2. Additional Item for the Agenda

The following points were raised for inclusion in the Minutes:

- (a) Rocket SIG
- (b) SAMAA News
- (c) Management Concerns
- (d) Glider Teams
- (e) Pylon team racing selection
- (f) Insurance on Training and newcomers

3. Mr. J. Coetzer recused himself from the Meeting

4. Minutes of the Previous Meeting

Following a request for amendments, none being forthcoming the Minutes of the meeting of the 7 November 2005 were accepted and seconded by L. Steyn and D. Armitage.

Matters arising were discussed as follows:

4.1. Points 1,2,3,4 and 5 of the previous meeting are statements which were accepted.

4.2. Allocation of Duties to Committee Members

Mandates have been received from the following Club representative:

- The Club representative.
- The financial management.
- The Club and member Co-ordinator.
- The Co-ordinator of the SAMAA Procedures Manual.
- The Office and Human Resources Manager.
- The Dealer Representative.

These Mandates were read out, discussed and accepted with the following comments.

Add to the financial mandate the clause “ To prepare, have accepted and thereafter control the Budget”.

During discussion and queries on the dealers mandate Mr. Fraser noted that he had problems with Clauses 1.2 and 1.3 in his mandate as to date neither the dealer nor the dealers membership has been defined by SAMAA.

He also noted that the response from the dealers in reply to his article in the newsletter was disappointing. Following discussion Mr Fraser proposal to write to all dealers with the idea of a SAMAA and a national dealers association was accepted.

The positions and duties as of the above mandate holders were confirmed by P. Attfield and seconded by A. Fraser and unanimously accepted by all those present.

The mandates for: D. Armitage, I. Stockton, Sigs and P. Joffe were still outstanding.

D. Armitage
I. Stockton
P. Attfield
P. Joffe

4.3 Items Carried Over from Previous Minutes

6(c) I. Stockton was to present her CV and a copy of the transformation vision at the next meeting. The vision should also set achievable and measurable targets for transformation and quote suggestions as to how the SIG'S, Dealers and clubs could fit into the scheme of things.

I. Stockton

4.4 Use of Airspace

J. Sieling noted that there were two items regarding the club use of airspace:

(a) The proposal that all existing SAMAA clubs or flying fields re-register for a number of reasons:

- To get SAMAA's records up to date.
- To ensure the clubs have the management structure in place to control model aircraft flying.
- To check on any changes that may have occurred in the time since the original registration was done.

(b) To establish a height, preferably only one height of say 1000 ft and register this with CAA. Clubs who require, and can justify additional height will apply for a CAR (Civil Aviation Regulation) exemption for additional height on either a permanent or temporary basis. D. Armitage, B. Skinner, K. Nicolls and J. Sieling to discuss, B. Skinner to prepare a letter to CAA for delivery by K. Nicolas.

B. Skinner
K. Nicolls
J. Sieling
D. Armitage

4.5 Department of Sport

B. Skinner will contact Aeroclub for a contract name and clearance and then the Department of Sport.

B. Skinner

4.6 Safety Rules

B. Skinner to check whether the present safety rules which were withdrawn last year, still appear on the website as presently it is possible that there are presently no SAMAA safety rules available. The abridged set of Safety Rules are to be agreed and published in the newsletter ASAP.

B. Skinner
K. Nicolls4.7 Corporate Sponsorship

No Corporate sponsorship is presently available.

4.8 EAA Airshow

Contact will be maintained with EAA and any development will be reported.

B. Skinner

4.9 Tax Exemption to the Meeting Forms

New signatories required. B.Skinner to action.

B. Skinner

4.10 Interference on 35MHZ

The problem of interference due to cheap non selective transmitters is also becoming a problem in the UK. After discussion it was requested that D. Armitage establish if ICASA has a specification on our 35MHZ equipment and further that he come up with a recommendation on actions which should be taken with ICASA and SACRA.

D. Armitage

4.11 Signing Power

B. Skinner to urgently arrange for D. Meyer, D. Armitage and B. Skinner to have signing power.

B. Skinner
D. Armitage
D. Meyer4.12 National Colours

The B. Skinner to check on the status of national colours and together with K. Nicolls meet and discuss the matter with the Aeroclub.

B. Skinner
K. Nicolls4.13 Newsletter

The principal of payment with the acceptance of the advert was discussed. The newsletter sub committee would meet and discuss this matter together with the issue of a formal booking sheet.

P. Joffe
P. Attfield
A. Hirst

5. Agenda Items

5.1 Sig Representative

P. Marais noted the following the November meeting he had requested P. Attfield to take over the SIG Representative position. P. Attfield had agreed and P. Marais had spoken to five of the SIG chairpersons who accepted his nomination these were: B. Denysschen, H. le Grice, R. vd Westhuizen, Aerobatics, P. Woodcock. Two letters of confirmation were tabled and P. Attfield's position was confirmed subject to the balance of the confirmation letters being obtained.

P. Attfield

5.2 Finances

- (a) Overdraft facilities have been obtained against the fixed deposit in the bank. To date these overdraft facilities have not been used as the income from membership subscriptions has improved to the extent that all outstanding payments can be met.
- (b) The financial report for January 2006, was discussed and M. Skinner reported that there appeared to be no problems.
- (c) It was agreed that once a Budget was accepted it could not be changed but that a column "Forecast to complete" should be added to the financial report to indicate the "trend". It was agreed that in future this column would be included.
- (d) At meetings L. Steyn would report on the finances.
- (e) The proposed Budget for 2006 was tabled and L. Steyn and B. Skinner presented the figures to the meeting. A number of options for the membership growth were discussed and it was noted the up to a 19% growth has been previously recorded. Suggestions were made on the newsletter advertising costs (presently perceived as being low), an increase in dealer adverts, cost saving by cuts in material costs etc should be investigated. L. Steyn to adjust and finalize the figures and the Budget before the next meeting.

M. Skinner

L. Steyn

P. Joffee
L Steyn

5.3 Meeting with Aeroclub

A meeting is to be arranged with the Aeroclub to discuss the role of both parties.

B. Skinner
K. Nicolls
D. Meyer

5.4 2.4Ghz spread Spectrum Radios

The immense arrival of this new technology radio for park fly type aircraft was discussed and an article on this equipment was handed to P. Joffe for inclusion in the newsletter.

5.5 Effective Communication

This matter was only briefly discussed, but the request was again made to all committee members to please respond to, or acknowledge e-mails sent to them.

ALL

5.6 CIAM Delegate

Following discussion it was agreed that a voting system for this position would be established. It was also noted that each Sig should nominate and register a member for the technical meeting to be held with the CIAM representative. In the short term the present CIAM representative will remain as B. Skinner but it was noted that any sub committee member may accompany the CIAM representative on his overseas trip provided he pays his own way.

5.7 Applications for GM and Treasurer

Two applications have been received for each of the above positions. Appointments will be made with each applicant and the applicants will be interviewed by a sub committee composed of L. Steyn, J. Sieling and D. Meyer. Should the selection and ratification not be made before the 30 March the present term of office of the GM and Treasurer will be extended with their agreement. J. Sieling noted that his work offices are available for the interviews.

L. Steyn
J. Sieling
D. Meyer

General

- (a) Mr. Meyer requested that an instructor judge arrange to visit his club J. Sieling urgently to do proficiency testing. J. Sieling is to arrange with either B. Skinner or D. Armitage, both of whom are willing, to set up a time and date for this testing. D. Meyer will be available to accompany the selected judges.
- (b) Rocket SIG
The inclusion of the rocketry fraternity into SAMAA, was briefly discussed and it was agreed that the Rocketeers must first unify their own group with common ideas and principles before SAMAA will consider forming a new SIG for their group.
- (c) SAMAA News
The production of a SAMAA magazine to put on sale in bookshops was briefly discussed. The general view was that the hobby was yet ready for such a magazine. The matter would be carried over to the next meeting.
- (d) Management Concerns
This item has been dealt with previously.
- (e) F3J (2 Teams)
Following discussion, and after due consideration of the overall sponsorship policy of SAMAA. It was agreed that only one team for each category or discipline of model aircraft would be approved per year.
- (f) Pylon Team Selection
The pylon SIG have, in the interest of an early selection of team members, put forward a team selection process whereby selection is done using a less sophisticated racing model. The proposal was approved in principle.

(g) Insurance on Training and Newcomers

The request refers to the responsibility of the Instructor with regards to payment of the excess in the case of an accident while flying either a learner or a newcomers aircraft. J. Sieling will clarify the responsibility (although in general the owner of the equipment is liable) and give feed back to the group concerned.

J. Sieling

The meeting closed at 24h02.

Next Meeting: The next management meeting of the committee will be 5 April 2006 at 19h15 in the Aeroclub Boardroom.
