

Minutes of the SAMAA Management Committee Meeting

held in the Aeroclub Boardroom at Grand Central Airport on the 7th November 2005 at 19h15

Present:

J Coetzer
D Meyer
P Attfield
M Skinner
B Skinner
P Joffe
I Stockton

J Sieling
L Steyn
A Hirst
P Marais
A Fraser
K Nicolls

Apologies:

B Denysschen
E Shaw
P Woodcock
H Le Grice

1. Welcome by previous Chairman

The acting Chairman welcomed everybody to the inaugural meeting of the new SAMAA Committee and requested that each member present introduce themselves by giving a brief resume' of themselves.

Action

of On completion of this introduction, the acting Chairman, following the submittal letters and e-mails from a number of registered clubs, proposed that Johan Sielings' appointment as "Club Representative" on the Management Committee, be confirmed. This was agreed to.

Alan Fraser was introduced as the volunteer Dealer Representative, and Pierre Marais was proposed as the interim SIG Representative. Both the above appointments would be provisional for a trial period and both representatives were to obtain confirmation and acceptance by their groups within a 3 to 4 month period if they were to remain designated members of the management committee.

A Fraser

P Marais

The acting Chairman then requested members to put forward additional items to add to the agenda. Items requested for discussion included:

- (a) Attendance of Aeroclub Board Meetings.
- (b) Honorary Life Membership.
- (c) Radios to pensioners.
- (d) Finances.
- (e) Colours' Evening.

2. Election of Chairperson, Vice Chairperson and Secretary

Nominations made by members present were as follows:

(a) For Chairperson:

J Coetzer: was nominated by D Armitage and L Steyn seconded as Chairperson. As this was the only nomination Mr J Coetzer was unanimously declared as Chairperson.

(b) For Vice Chairperson:

D Meyer: was nominated by K Nicolls and seconded by M Skinner as Vice Chairperson.
D Meyer was then unanimously confirmed as Vice Chairperson.

(c) For Secretary:

J Coetzer suggested that the General Manager should fill this position but as was pointed out by a member present, corporate governance required a non-employed person to fill this post. K Nicolls was then nominated and accepted as secretary.

3.	<u>Brief address by new Chairman</u>	<u>Action</u>
	<p>The Chairman thanked those present for their vote of confidence and stated that he would do his best to follow on with the work that has been started by the interim committee and that his aims and objectives for this terms were the same as he had previously set out in the March 2005 issue of the SAMAA Newsletter.</p> <p>Briefly these were as follows:</p> <ul style="list-style-type: none"> ▪ The introduction of the new Constitution – which has been achieved. ▪ A democratically elected leadership which is now in place. ▪ Resolving the misunderstanding between the various structures of SAMAA and to now focus the energies of the Committee on the objectives of the Association as set out in the Constitution. ▪ To further the principle that from now on we play the ball not the man. ▪ Have clarified by the new Committee where and whom will do the SAMAA administrative work. ▪ To finalise with the Civil Aviation Authorities the control of airspace for model aircraft over our flying sites. ▪ Open discussions with the Department of Sport and Sport Commission on matters of Funding, Colours and Transformation. ▪ To make SAMAA a world class Association of aeromodellers. ▪ To ensure that the SAMAA and its' members remain united. 	<p>All Members of the Committee</p>
4.	<p><u>Appointment of Treasurer and General Manager</u></p> <p>In terms of clause 9 of the Constitution, the above positions would be advertised in the next edition of the SAMAA news.</p> <p>Adverts were to be produced by D Meyer and sent to P Joffe by the end of the week.</p>	D Meyer
5.	<p><u>Feedback on Workshop</u></p> <p>P Attfield was thanked for his workshop presentation given on Saturday the 5th of November which covered the following:</p> <ul style="list-style-type: none"> ▪ The new Constitution. ▪ Decision making. ▪ Core Activities of SAMAA, Aeroclub, SIG's, clubs and members. ▪ Transformation. ▪ Portfolios proposed for new Committee. ▪ Aviation Hazard Reporting (CAHRS) <p>This discussion ended with the statement that the feedback on the workshop held on Saturday the 5th of November was positive, and further workshops should be held on Saturdays.</p>	<p>J Coetzer J Coetzer</p>
6.	<p><u>Allocation of duties to Committee members</u></p> <p>J Coetzer tabled his latest proposal for the allocation of duties to the members of the Management Committee.</p> <p>He noted that:</p> <ol style="list-style-type: none"> (a) A member could serve on more than one Committee. (b) That a member of the Management Committee would chair each sub-committee. (c) That we should think of the "leader member" concept. <p>The proposal tabled was discussed and names of proposed sub-committee members were added to the positions listed.</p>	

In discussion, the following ideas, thoughts and principles were stated:

Those ideas which required action were:-

- (a) P Joffe was given a vote of thanks for his work to date on the newsletter.
- (b) The editorial sub-committee had to ensure that the magazine was more directional, be aimed at the hobby/sport and had the right content to achieve this purpose.
- (c) The transformation actions should be more involved with obtaining sponsorships, publicity, etc. to help further the transformation process. Transformation should be involved in assisting with airshows, displays, etc. and must be focused and directed.

The request was made that I Stockton present her CV and a copy of the transformation vision at the next meeting. This vision should also set achievable and measurable targets for transformation, and give suggestions as to how the SIG's, Dealers and clubs could fit into the scheme of things.

- (d) It was noted that the General Manager would be involved in assisting all the groups in the performance of their activities.
- (e) The membership statistics were read out by the General Manager. It was agreed that in future the membership details would be tabled at Committee meetings.

Following discussion, it was agreed that the high loss per annum of club members every year should be investigated.

- (f) The Dealer Association should be activated and A Fraser to be given the addresses of the dealers in South Africa so that he could contact them. A Fraser requested a job description, but as no document existed, the general guidelines agreed to were:

- Dealer Representative to represent the commercial interests of all the Dealers on the SAMAA Committee.
- Dealers have a big and important part to play in the objectives of SAMAA.
- Dealers should be affiliated to SAMAA.
- They should understand that they were the window to the hobby/sport.
- They should understand the confidentiality of certain decisions made by the Committee.
- Identify who and what were the Dealers, and in what way do they provide a service to the members?

Bob Skinner

A Fraser

7. Previous meeting 7 September 2005

The acceptance of the Minutes of the previous meeting were proposed by P Attfield and seconded by P Marais.

Arising from minutes:

- 7.1. B Skinner had extended the Public Liability Insurance coverage for a further year.
- 7.2. A copy of the article on the Insurance Policy had been given to P Joffe for inclusion in the SAMAA newsletter.
- 7.3. A successful workshop was held on the 5th of November, thanks to P Attfield.
- 7.4. Safety Rules and Sporting Codes
 - (a) The above are awaited from most of the SIG's.
 - (b) A copy of the General Safety Rules would be published in the SAMAA news following finalisation.

SIG Chairs

- | | | |
|-------|---|-------------------------------|
| 7.5. | <u>Transformation</u>
This matter had been dealt with. | |
| 7.6. | <u>Use of Airspace</u>
An e-mail request that the SAMAA application be expedited has been sent to the Aero Club. | J Coetzer |
| 7.8. | <u>Department of Sport</u>
Further contact with the above department will be held over until the second week of January. | General Manager
B Skinner |
| 7.9 | <u>3D and Electric Safety Rules</u>
These have now been included in the SAMAA General Rules. | |
| 7.10. | <u>Corporate Sponsorship</u>
The discussions with "Oracle" the IT Company have suffered a temporary setback due to re-organisation within "Oracle".
Further discussions were pending. | P Joffe |
| 7.11. | <u>EAA Airshow</u>
The SAMAA to maintain contact with the Aero Club regarding this event and nearer the time bring it to the committee's attention. | I Stockton
General Manager |
| 7.12. | <u>Tax Exemption Form</u>
B Skinner had all the relevant paperwork completed. | |
| 7.13. | <u>Interference on 35mHz</u>
The Transmitters identified as being off spec and interfering with the standard equipment have been reported to Icasas. There had been no feedback to date. | General Manager
D Armitage |
| 8. | <u>New Matters</u> | |
| 8.1 | <u>Signing Powers</u>
The Chairman requested that additional committee members be given signing powers.
B Skinner to action the paperwork in the new-year. | General Manager |
| 8.2 | <u>Additional Payment</u>
The committee agreed to a Bonus in lieu of a 13 th cheque of R6,000-00 being paid to B Skinner. | M Skinner |
| 8.3 | <u>Attendance at Aero Club Board meeting</u>
Presently the SAMAA held one seat on the Aero Club Board.
The SAMAA Chairman currently attends the meeting and P Marais would assist by attending those meetings, which the Chairman could not attend.
Should the SAMAA believe they are entitled to an additional seat on the Board, this would have to be negotiated with the Aero Club.
The Aero Club have on their Board the groups "Virtual Aviation" and "Transformation", both of whom were also involved in transformation activities. | P Marais

I Stockton |
| 8.4. | <u>Honorary Life Membership</u>
It was clarified that the Honorary Life Membership Award made at the Awards Ceremony was compliant as B Skinner stated that this award had been approved by the committee at the February meeting in 2005. | |
| 8.5 | <u>Finances</u>
Payment to the Aero Club was authorised.
The invoice from the Auditors had only now been received. | M Skinner |

8.6 Awards Ceremony

A committee member noted that in his views the Awards Ceremony was very unprofessional and the arrangements were bad.

The catering was incompetent and criticism was directed at the cost, the bar, the serving facilities, the lack of certificates, the M/C's lack of professionalism, the lack of punctuality and late start and generally the bad organisation of the event.

It was suggested that either:

- (a) We withdraw from attending these Aero Club functions.
- (b) We assist to fix the problems.

To this end the General Manager was requested to draft a letter, to be signed by the Chairman, setting out our concerns and complaints to the Aero Club President.

8.7 Hazard Reporting System (CAHRS)

The above system was briefly discussed and it was agreed that members and the registered clubs be informed of the existence of the incident reporting system.

8.8 December Newsletter

P Joffe stated that this newsletter would cost R42,000-00 and with advertising income already at R28,000-00, it should break square.

The chairman requested that the advertising income be invoiced as soon as possible to assist with the cash flow of the Association.

The SAMAA bank balance was presently low and non-critical payments would be delayed until the following month.

The telephone account was queried and a copy of the account would be made available to L Steyn.

NEXT MEETING

The next meeting would be held at the same venue on 1 February 2006 at 19h15.